



# METHODIST COLLEGE OF ENGINEERING & TECHNOLOGY

(Autonomous Institution)  
(Approved by AICTE, New Delhi, Affiliated to Osmania University)  
Accredited by NBA and NAAC with A+ Grade

Date: 05-09-2024

## Almanac(Autonomous) & Calendar of Events

(For the Academic year 2024-25)

BE – I Semester (All Branches)

S. No	Details	Date of commencement
1	Submission of department work load	30-07-2024
2	Submission of faculty workloads from departments	30-07-2024
3	Orientation and Induction Program	19.08.2024 to 27.08.2024
4	Preparation of the class time tables	21-08-2024
5	Submission of lesson plans	27-08-2024
6	Commencement of class work	28-08-2024
7	Department level mentors meetings-I	09-09-2024
8	Students feedback-collection, analysis and propose action-I	28-09-2024
9	Students monthly attendance report-I	01-10-2024
10	Students counselling-mentoring report-I	03-10-2024
11	P.T.M-I (Parent teacher meet)	04-10-2024
12	Syllabus coverage status-I	05-10-2024
13	Conduct of class review committee (CRC) meet-I	14-10-2024
14	CIE (Internal test)-I	16-10-2024 to 19-10-2024
15	Communicate the 1 <sup>st</sup> internal marks to the parents concerned	24-10-2024
16	Display of CIE-I marks on or before	26-10-2024
17	Department level mentors meetings-II	29-10-2024
18	Students monthly attendance report-II	01-11-2024

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19	Students counselling-mentoring report-II	04-11-2024
20	Students feedback-collection, analysis and propose action-II	18-11-2024
21	Syllabus coverage status-II	02-12-2024
22	Conduct of class review committee (CRC) meet-II	03-12-2024
23	Students monthly attendance report-III	05-12-2024
24	Students counselling-mentoring report-III	06-12-2024
25	P.T.M-II (Parent teacher meet)	07-12-2024
26	CIE (Internal test)-II	10-12-2024 to 13-12-2024
27	Last date of instruction	13-12-2024
28	Communicate the II <sup>nd</sup> internal marks to the parents concerned	18-12-2024
29	Display of CIE-II marks on or before	21-12-2024
30	Display of total CIE marks and submission to exam branch	27-12-2024
31	Preparation and practical examination	16-12-2024 to 29-12-2024
32	Commencement of theory examinations	02-01-2025
33	Submission of student attendance registers	09-01-2025
34	Commencement of next semester class work	03-02-2025

Dean – Academics



Principal



**PRINCIPAL**  
**METHODIST COLLEGE OF ENGG. & TECH.**  
King Kott Road, Abids, Hyderabad

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